



TOBACCO FREE EDUCATIONAL INSTITUTION (ToFEI) Compliance Assessment Application

Visit www.vitalstrategies.org

Background.

Schools represent a critical setting for inculcating health practices and lifestyles among the youth. In India, the National Tobacco Control Program includes focused interventions to promote “Tobacco Free Educational Institution” for which a detailed guideline with nine indicators were issued in 2019.

However, implementation of these guidelines at grass root level faces challenges in the form of low HR under State NTCP, varying number of schools and size of the districts posing challenges in implementation and enforcement.

The objective of the current study was to explore use of mobile app to make the process of monitoring compliance in schools with TOFEI guidelines more transparent and easier.

Total Number of Schools : **14,71,891** as per UDISE+ data, **2023-24**

Who Can use ToFEI Compliance assessment app for implementation.

The objective of the ToFEI Compliance Assessment mobile app is to scale up the process of monitoring compliance in schools/ educational institution with TOFEI guidelines and make it more transparent and easier.

- The application can be used by:
 - Health Department (Health Inspectors, Health Supervisors, Medical Officers etc.)
 - ENO(Educational Nodal Officer),Block Level officials (Education Officer) under Education Department
 - Authority from Primary, secondary and Higher Education Institutes such as principal , assign staff for tobacco monitoring in EI's and schools
 - Civil Bodies/ Organizations part of State and District Level Coordination Committees.

[ToFEI app download Link](#)

ToFEI Compliance assessment by School – Two Step

Option - 1: Self-evaluation of ToFEI guidelines by schools and verification by authorized officials

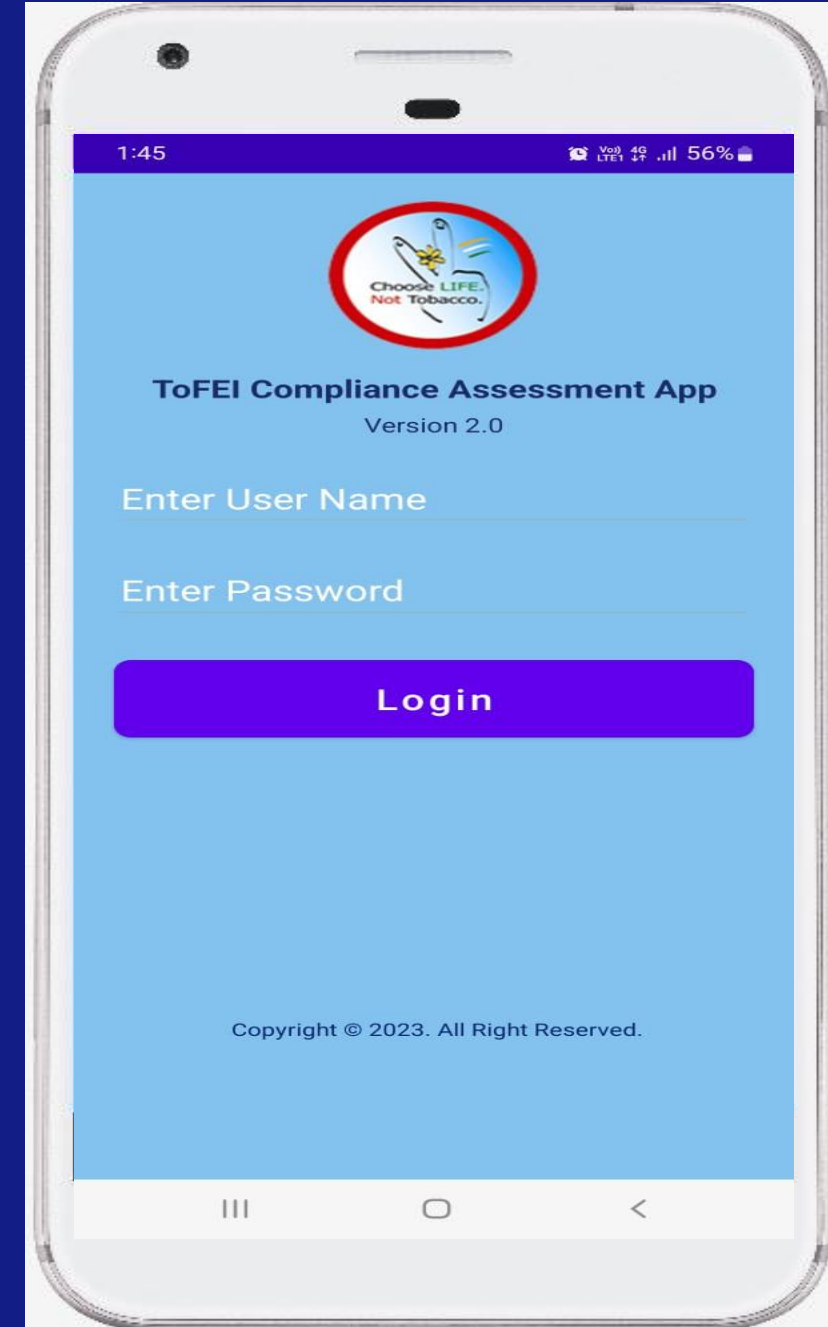
- Generate login credentials for all schools based on UDISE number, district name, and email id.
- Assigned educational Institution/school staff (principal, headmaster, assigned staff of the school) can use login credentials.
- After successfully login into ToFEI App, they can complete ToFEI compliance self-evaluation for their institution.
- Once the data submission is complete by the schools it will be reflected on the ToFEI Compliance Monitoring Dashboard accessed by the Education officer/DEO/other officer who will then approve/reject the self-evaluation of ToFEI compliance submitted by the concern school.
- Once verified and where EI's score is more than 90% during compliance assessment the verifying officer can generate the "Tobacco free educational institution" certificate for the school and share with the concerned educational institution/school over their email id.
- ToFEI Compliance Monitoring Dashboard at district and state level will reflect the real-time ToFEI compliance assessment information submitted by concern authority using ToFEI app.

ToFEI Compliance assessment by Authorized Officers – One Step

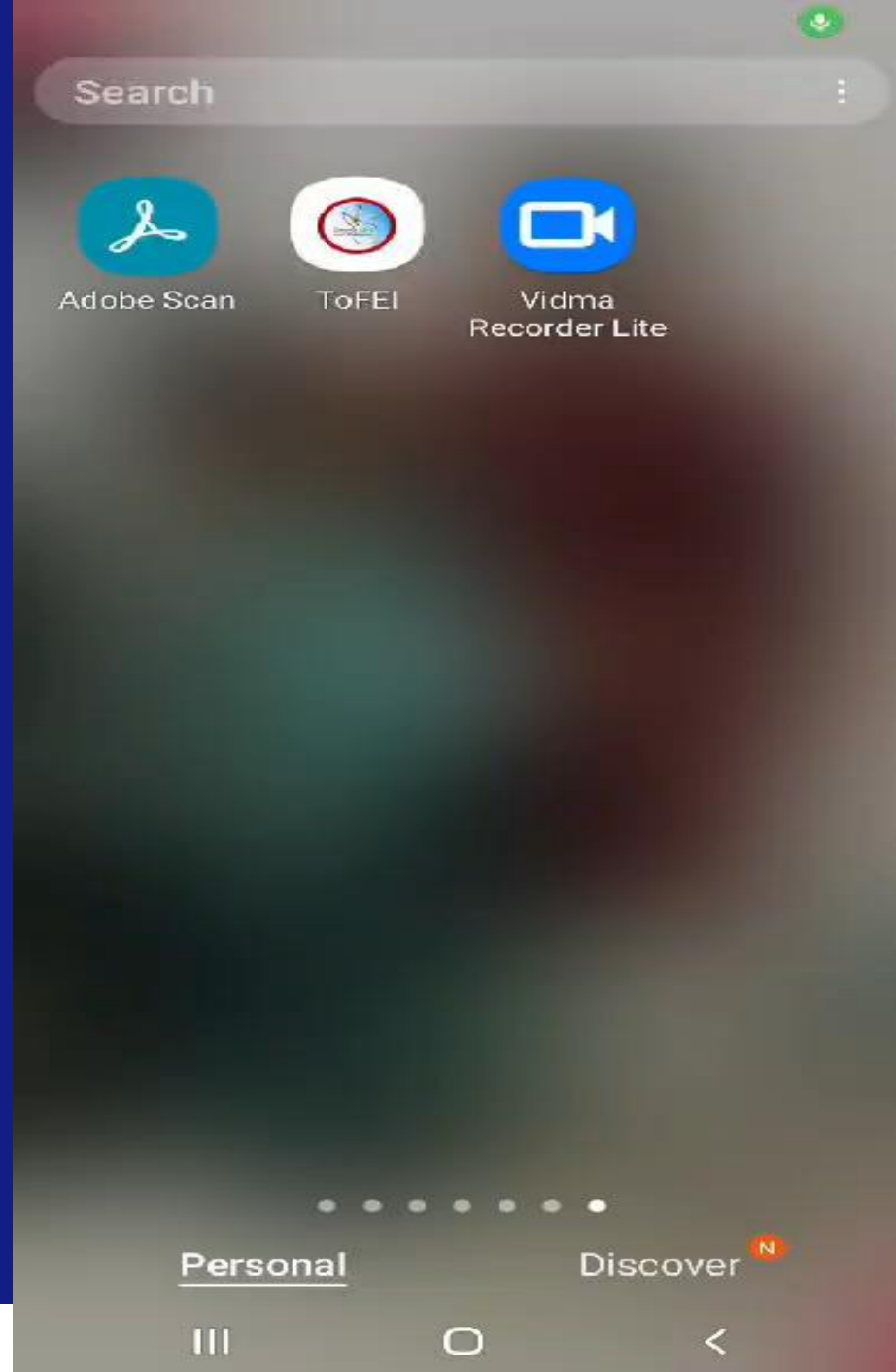
Option 2: ToFEI compliance assessment by assigned officials (e.g. District/Block level Education and Health Officers etc.)

- Generate login credentials for identified authorized officials who will visit and evaluate educational institutions within their jurisdiction as per details received by concern department based on staff name, designation, district name and email id.
- Officials with login ids can use credentials to login and verify ToFEI compliance of Educational Institutions within their jurisdiction.
- Once verified and where EI's score is more than 90% during compliance assessment the officer can generate the "Tobacco free educational institution" certificate for the school then and there and share with the concerned educational institution/school over their email id.
- ToFEI Compliance Monitoring Dashboard at district and state level will reflect the realtime ToFEI compliance assessment information submitted by concern authority using ToFEI app.

ToFEI Application ([ToFEI](#) app download Link)



ToFEI application demonstration video tutorial

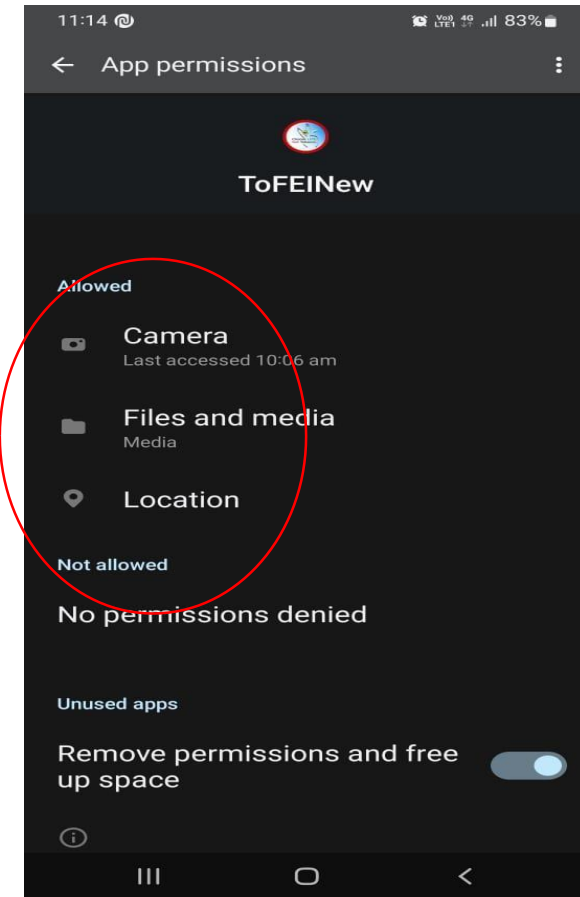
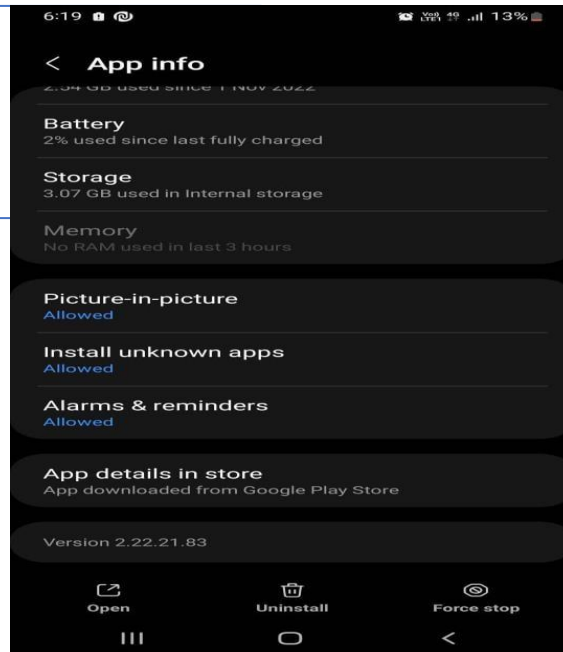


1. Allowing for Permissions

Step 1a: Make sure to Allow permissions for CAMERA , STORAGE /FILE, location and Media access to that App

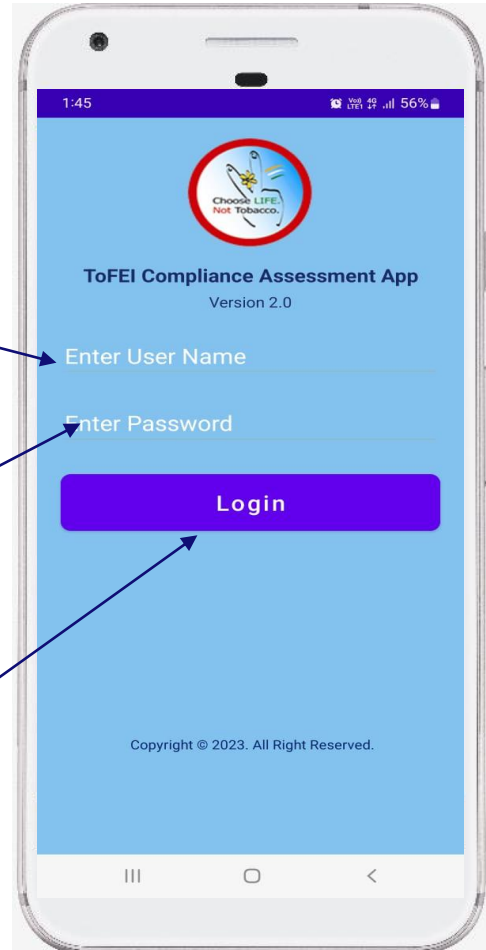
Go to Setting -> Go to App -> Search or find ToFEI APP and click on it .

Step 1b: Allow what's app permission to **Install unknown Apps** using whatsapp



2. Login

Login Screen



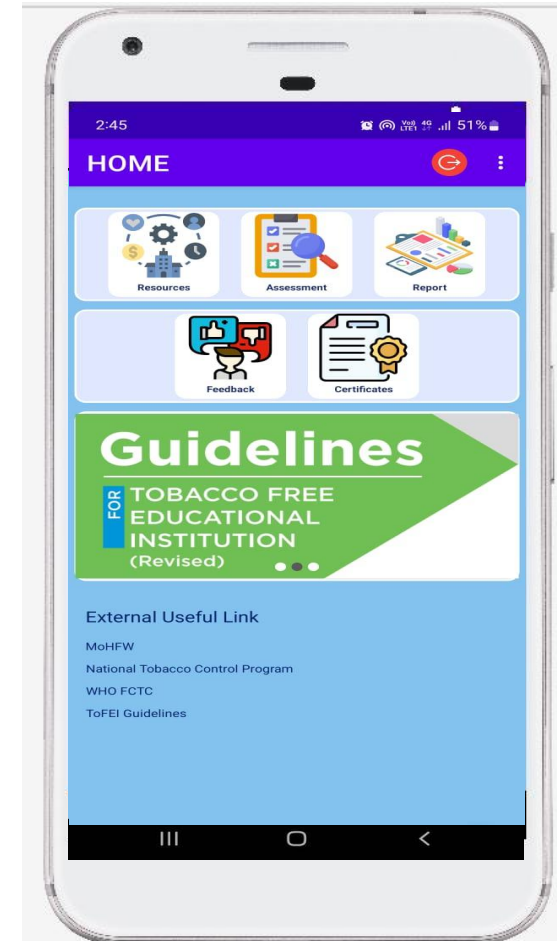
Step 2a: Enter username

Step 2b: Enter password

Step 2c: Click on login button

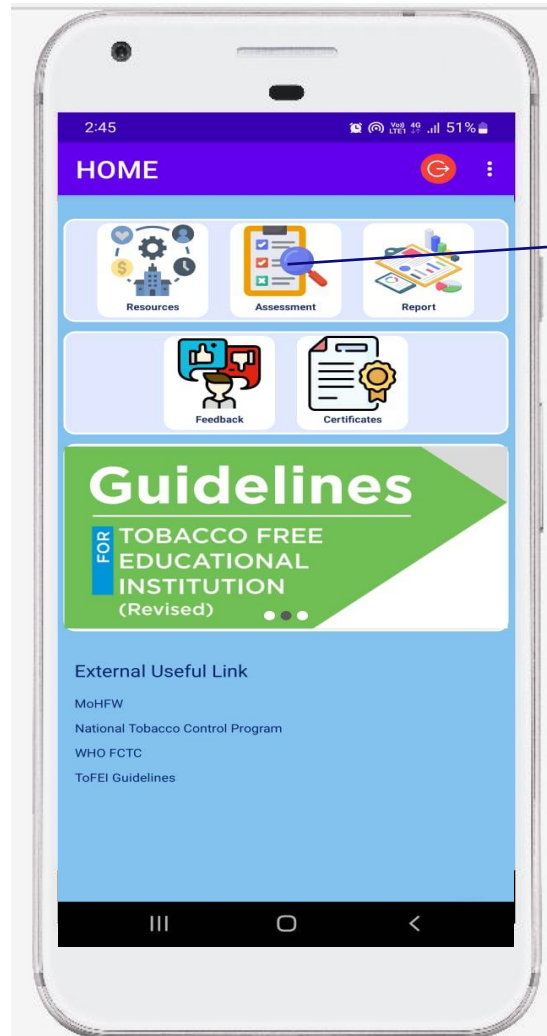
If username and password are correct, the user is redirected to the Home Page

Home Screen



Home Page contains section for **Resources, ToFEI assessment, Reports , Feedback and Logout .**

3. Assessment of an Education Institute for ToFEI Guidelines



Step 3a:

Upon clicking on the “assessment” tab, The User is redirected to the ToFEI assessment Form.

3. Assessment of an Education Institute for ToFEI Guidelines

ToFEI Compliance Assessment Form

Self - Evaluation Form

RAJASTHAN

KOTA

Enter Block Name *:

Institution UDISE Number *:

Institution Name (Will be printed on certificate)*:

Institution Contact Number *:

Institution Email Id*:

Name and Designation of Evaluator *:

Next

Basic information form

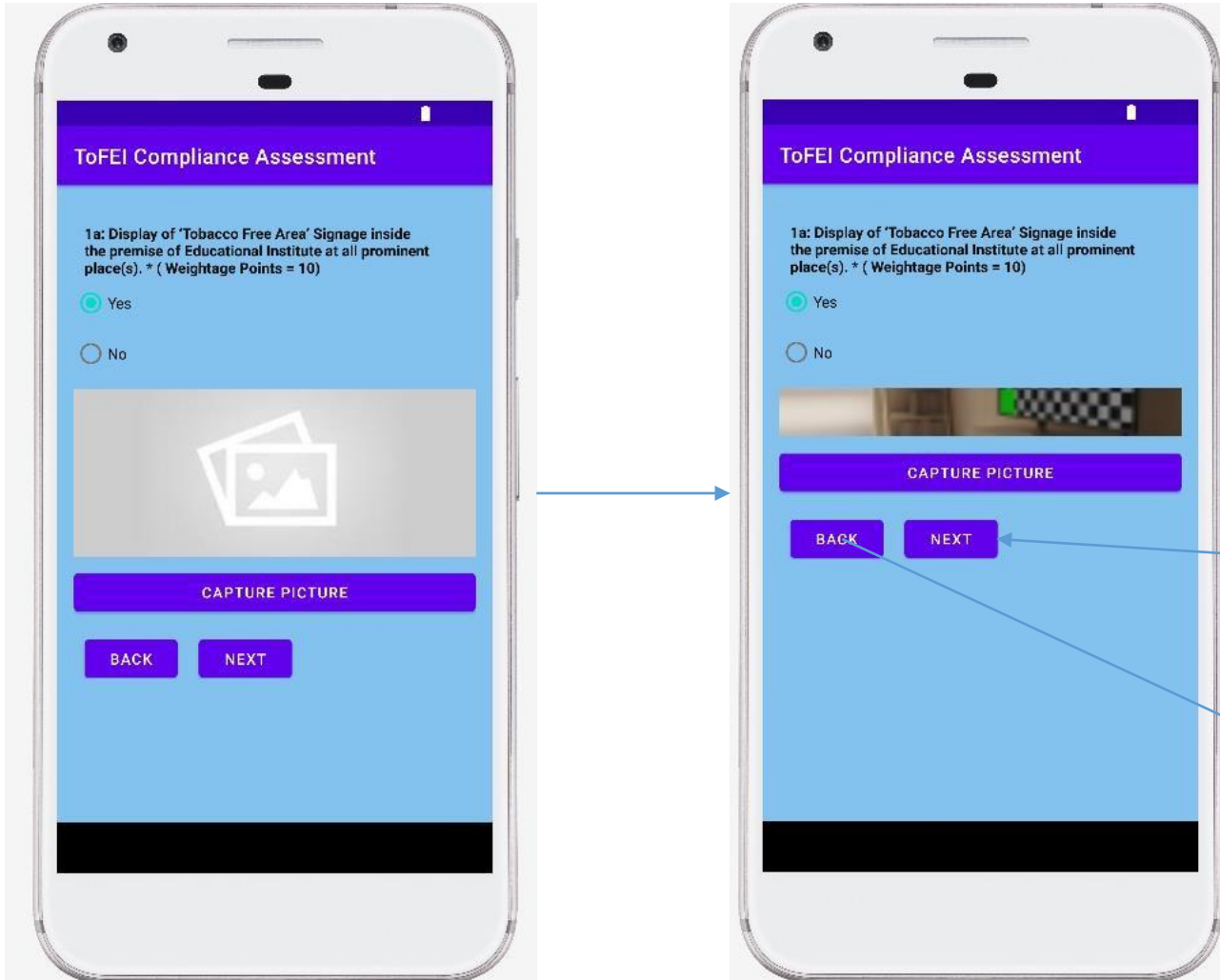
Step 3b: User fill the basic information for Block name, UDISE ID , Institution Name, Contact number , Email Id, Name/ Designation of the Evaluator .

Step 3c: After Clicking on Next Button the User is redirected to the ToFEI assessment criteria's page.

Step 3c: Click on Next button to redirect to next screen.

3. Assessment of an Education Institute for ToFEI Guidelines

Criteria 1a Screen



Step 3d: When user selects **Yes** option for criteria 1a, then Capture Image button is visible to the User .

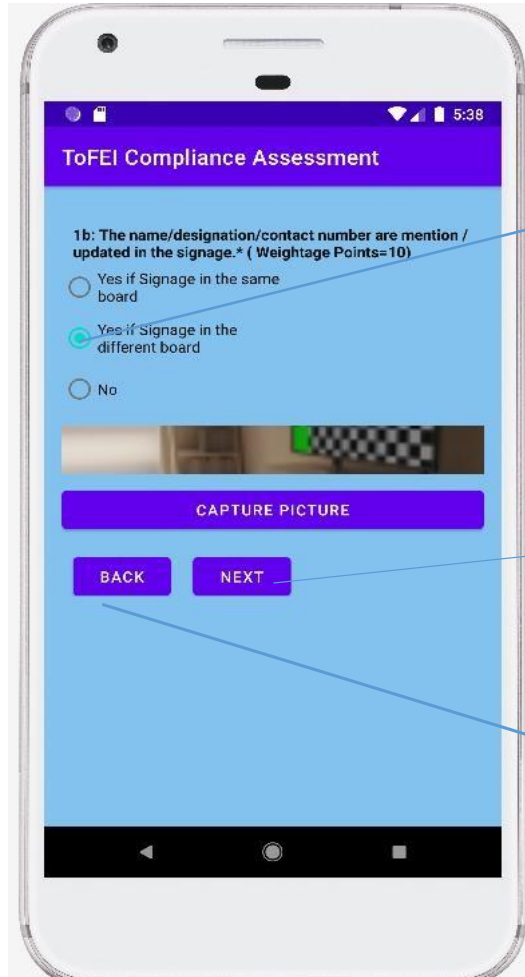
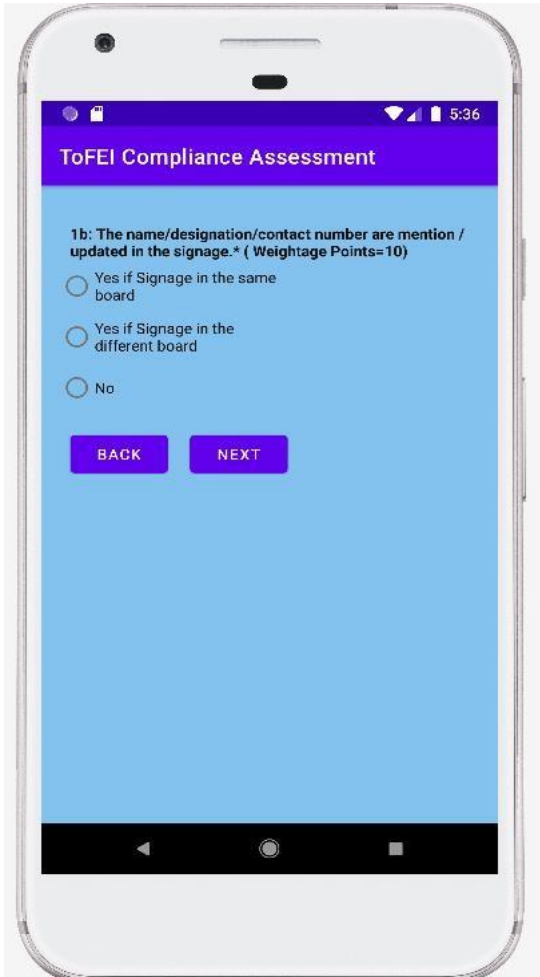
Step 3e: After that user clicks on Capture button to click the photo.

Step 3f: User clicks on **NEXT** button and redirected to the Next Screen .

Step 3g: Or if user click **BACK** Button then the app is redirected to the Previous Page.

3. Assessment of an Education Institute for ToFEI Guidelines

Indicator 1b Screen



There are 3 Options available for the user

- 1: Yes if Signage in the same board
- 2: Yes if Signage on the different board
- 3: No

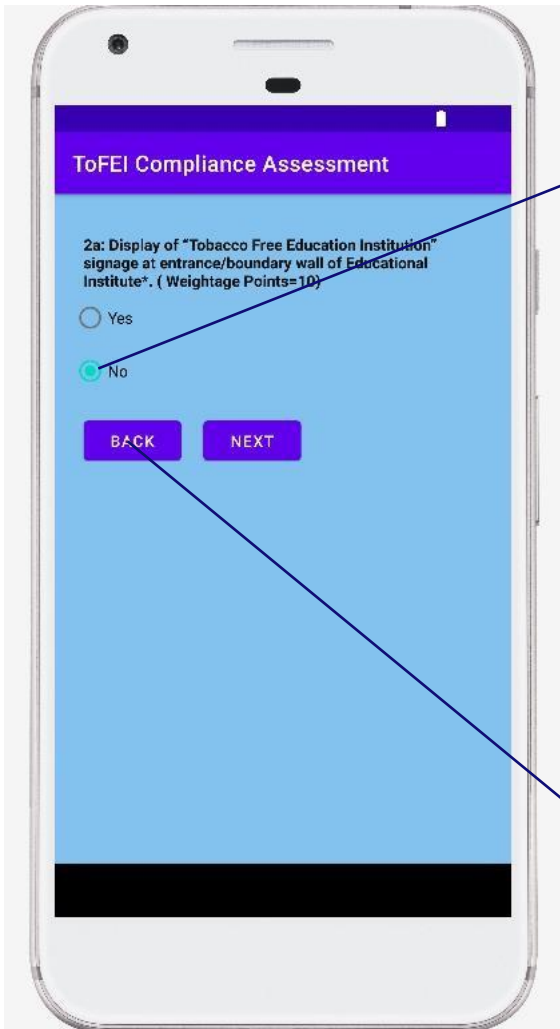
Step 3h: When user select **Yes if Signage on the different board** option then the **Capture Image** button visible to the User . If it select **No** or **Yes if Signage in the same board** then the **Capture Image** button not visible to the User

After that user click on Capture button to click the photo.

Step 3i: After that user click on **NEXT** button , and is redirected to the Next Screen .

Or user click **BACK** Button and is redirected to the Previous Page.

3. Assessment of an Education Institute for ToFEI Guidelines

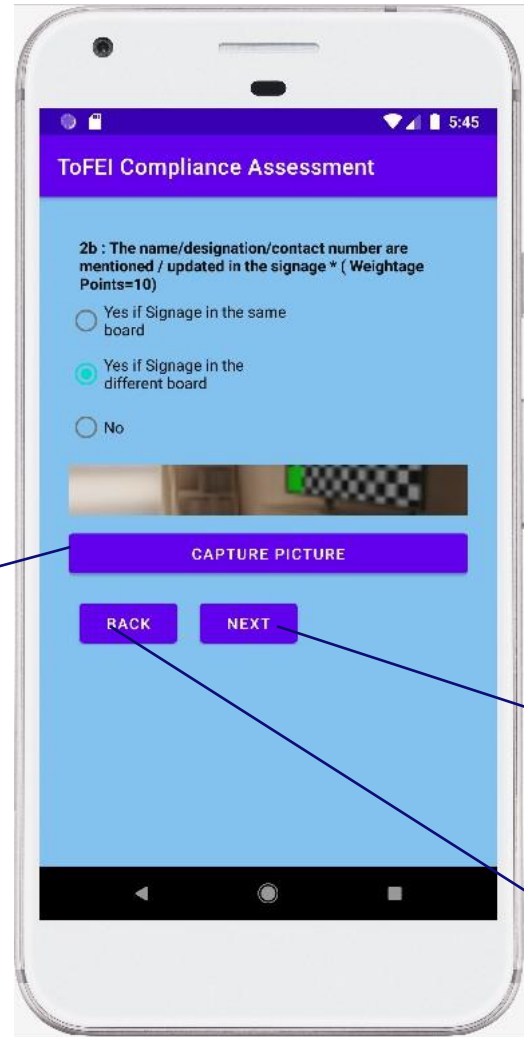


Criteria 2a Screen :

When user select **No** option then the **Capture Image** button is not visible to the User. After that user click on Next button to redirect to the Next page.

Capture button used to take a picture

Or user click **BACK** Button and is redirected to the Previous Page.



Criteria 2b Screen:

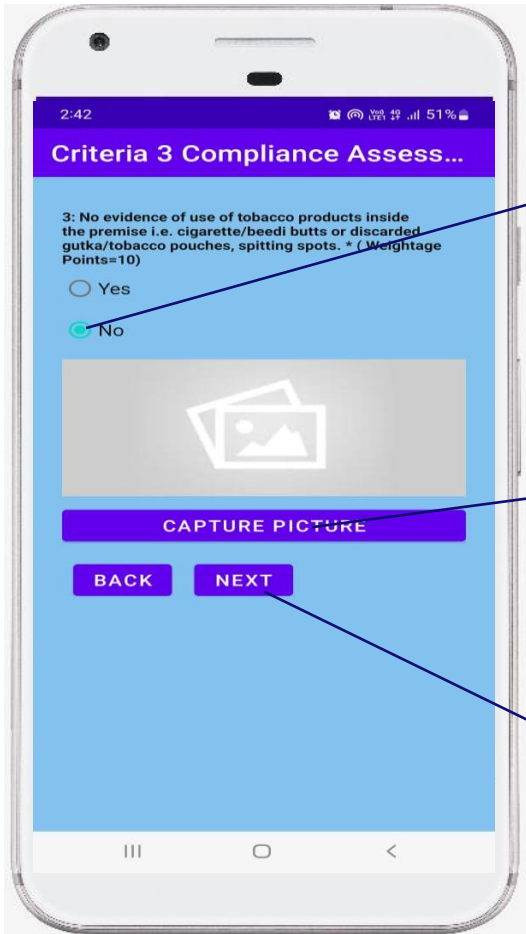
There is 3 Options available for the user
1: Yes if Signage in the same board
2: Yes if Signage on the different board
3: No

When user select **Yes if Signage on the different board** option then the **Capture Image** button visible to the User . If it select **No** or **Yes if Signage in the same board** then the **Capture Image** button not visible to the User. After that user click on Capture button to click the photo.

After that user click on **NEXT** button , and is redirected to the Next Screen .

Or user click **BACK** Button and is redirected to the Previous Page.

3. Assessment of an Education Institute for ToFEI Guidelines

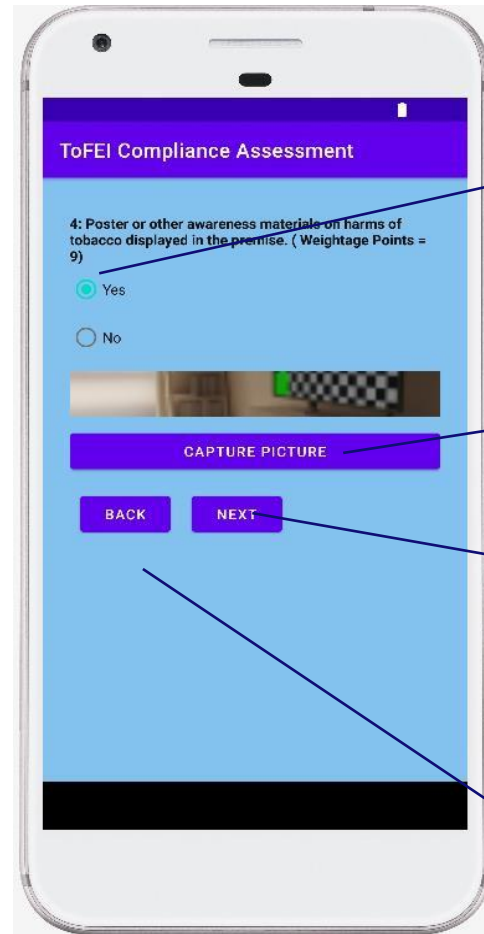


When user select **No** option then the **Capture Image** button is visible to the User.

Capture button used to take a picture

After that user click on **NEXT** button , and is redirected to the Next Screen .

Criteria 3 Screen



When user select **Yes** option then the **Capture Image** button is visible to the User.

Capture button used to take a picture

After that user click on **NEXT** button , and is redirected to the Next Screen .

Or user click **BACK** Button and is redirected to the Previous Page.

Criteria 4 Screen

3. Assessment of an Education Institute for ToFEI Guidelines

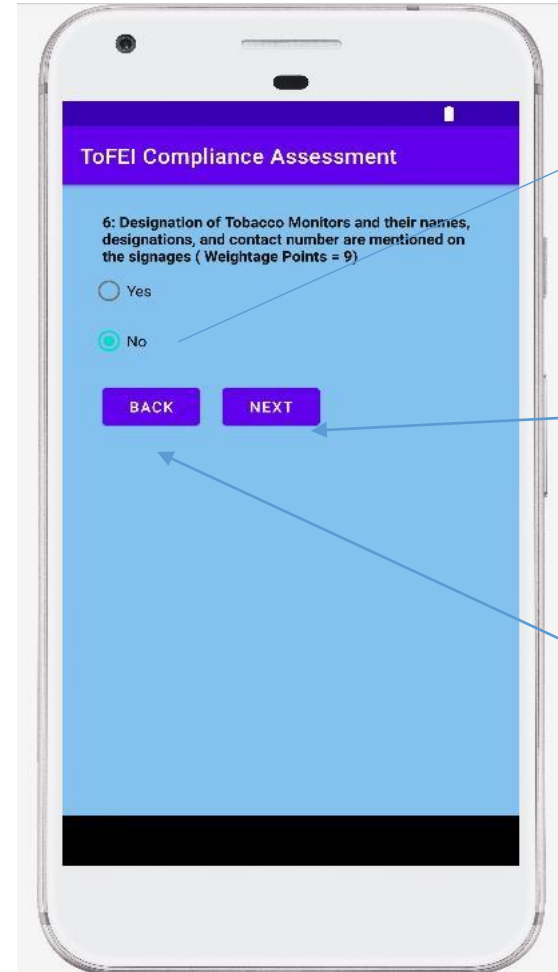


When user choose any 1 option (**Yes or No**) and click to the Button available below:

After that user click on **NEXT** button , and is redirected to the Next Screen .

Or user click **BACK** Button and is redirected to the Previous Page

Criteria 5 Screen



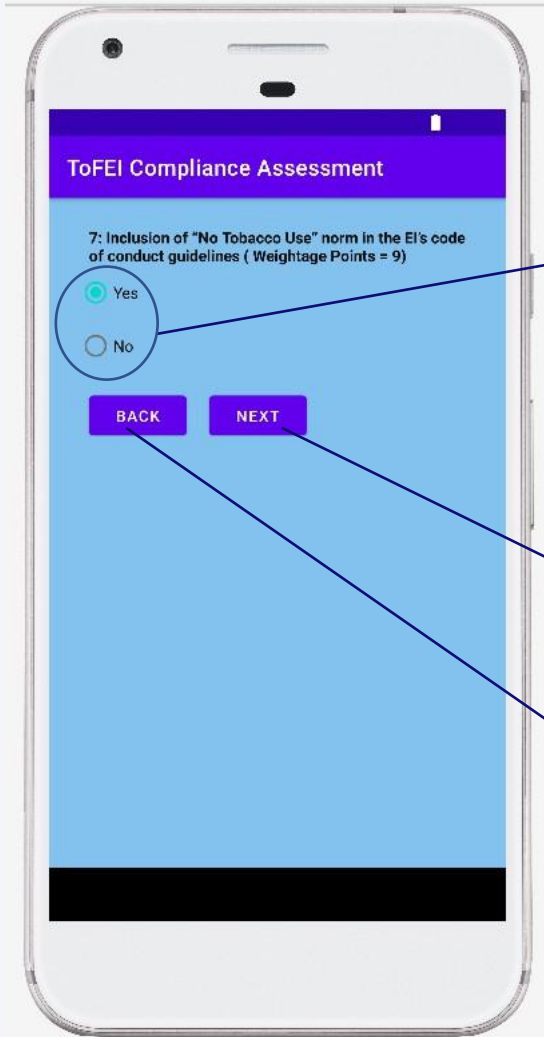
When user choose any 1 option (**Yes or No**) and click to the Button available below:

After that user click on **NEXT** button , and is redirected to the Next Screen .

Or user click **BACK** Button and is redirected to the Previous Page

Criteria 6 Screen

3. Assessment of an Education Institute for ToFEI Guidelines

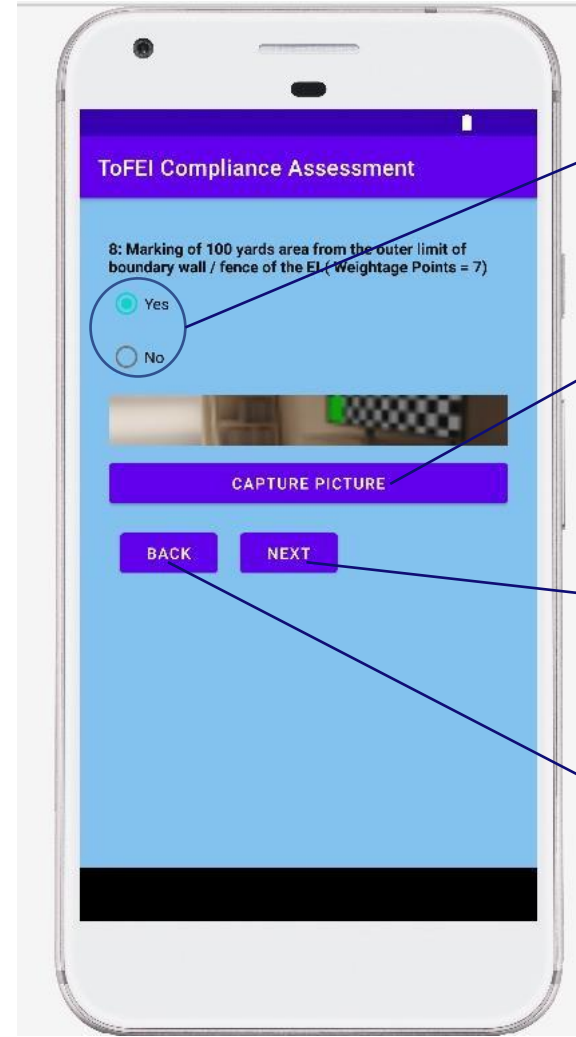


Criteria 7 Screen

User choose any 1 option (**Yes or No**) and click to the Button available below:

After that user click on **NEXT** button , and is redirected to the Next Screen .

Or user click **BACK** Button and is redirected to the Previous Page



Criteria 8 Screen

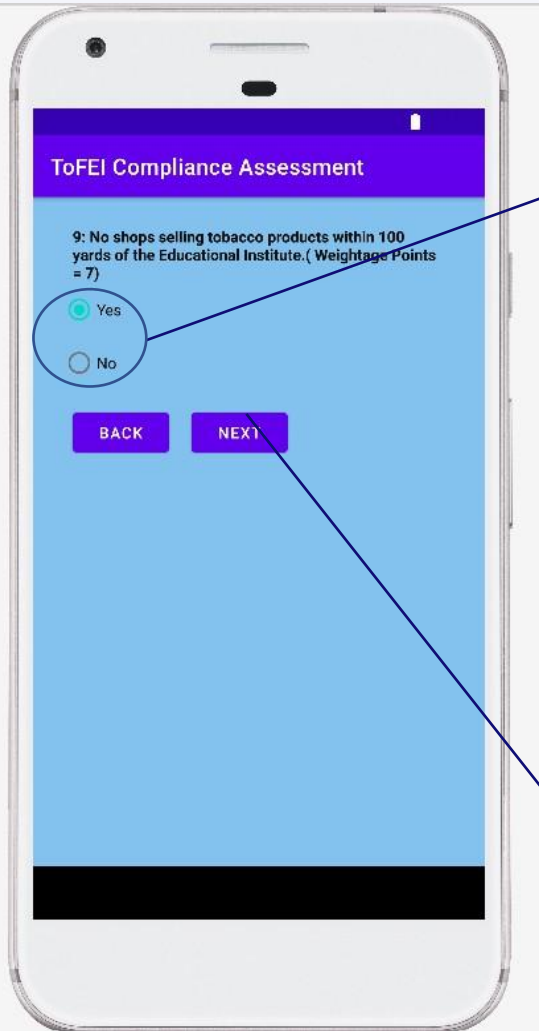
User select **Yes** option then the **Capture Image** button is visible to the User.

Capture button used to take a picture

After that user click on **NEXT** button , and is redirected to the Next Screen .

Or user click **BACK** Button and is redirected to the Previous Page

4. Completing Assessment and View Detail Report

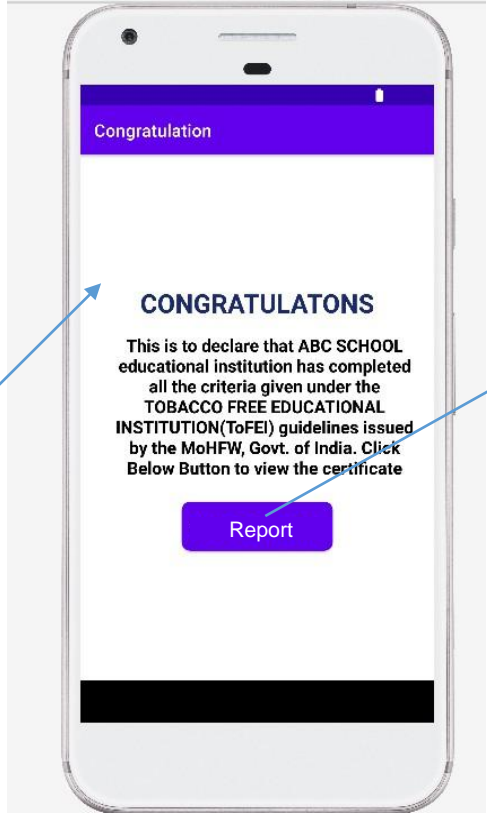


Criteria 9

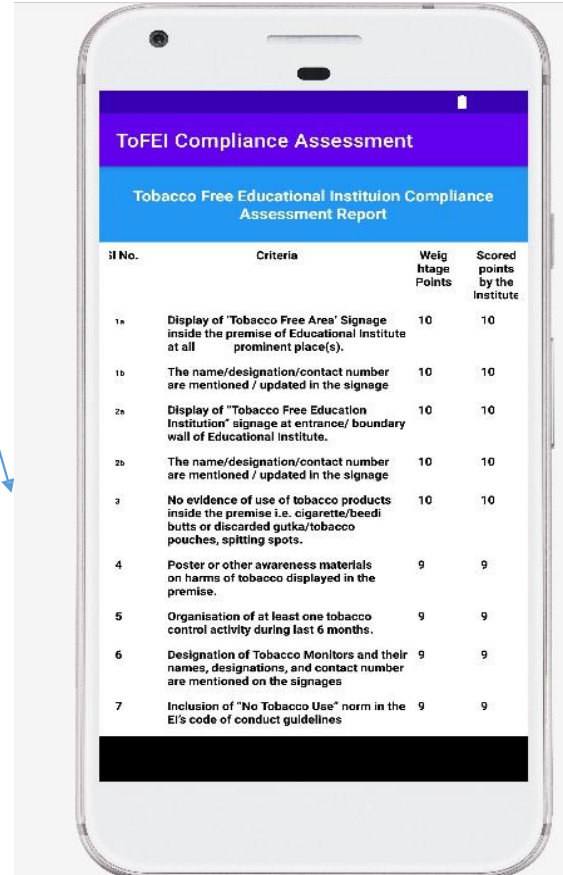
When user choose any 1 option (**Yes or No**) and click to the Next Button available below:

Step 4a: if score > 90
Then user is redirected to the Congratulations Screen

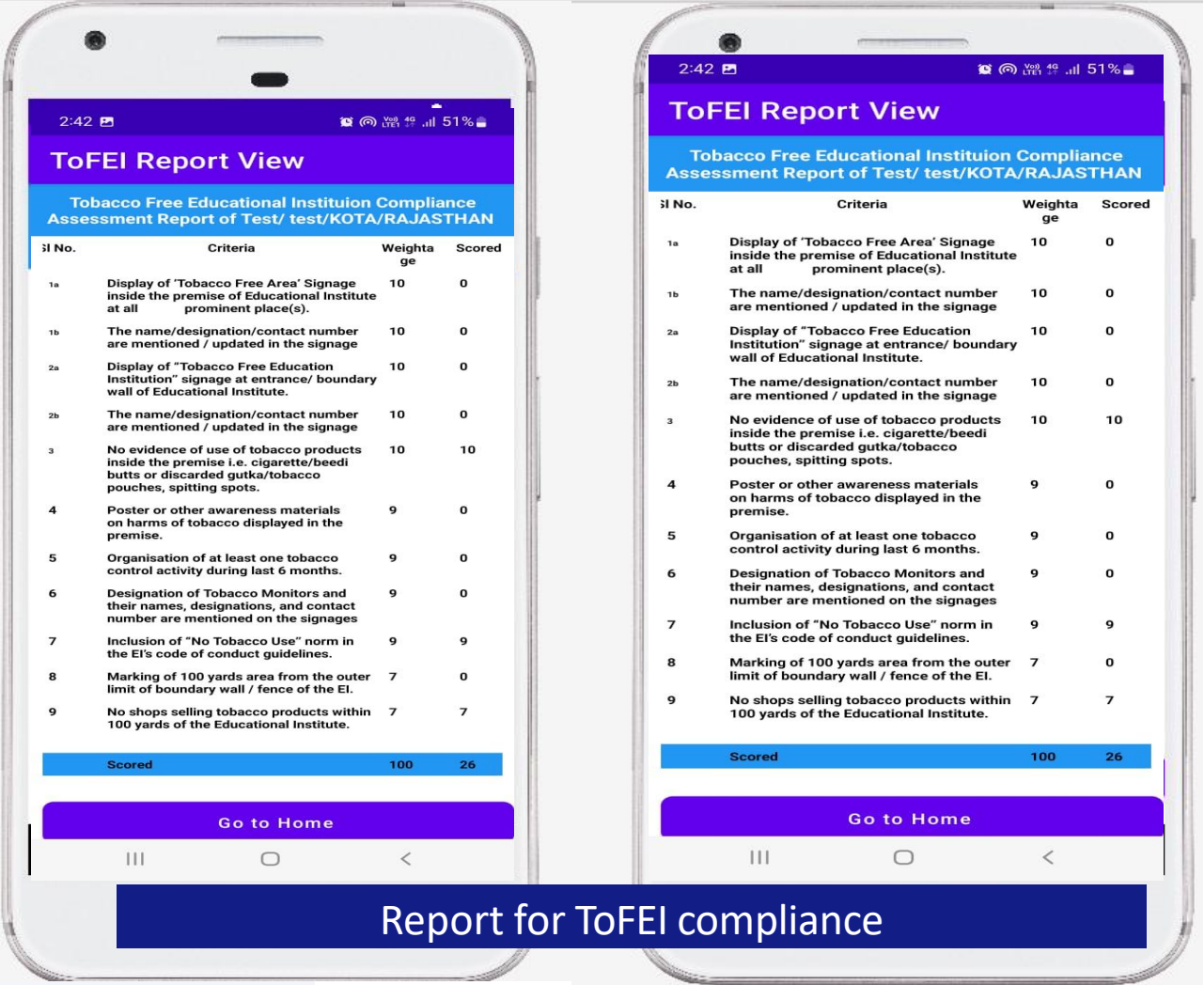
When user click on Next button , then based on score scored during the Compliance Assessment, the user is to be redirected to the Next Screen



Step 4b: After that user clicks on View Report Button and is redirected to the Report View Screen

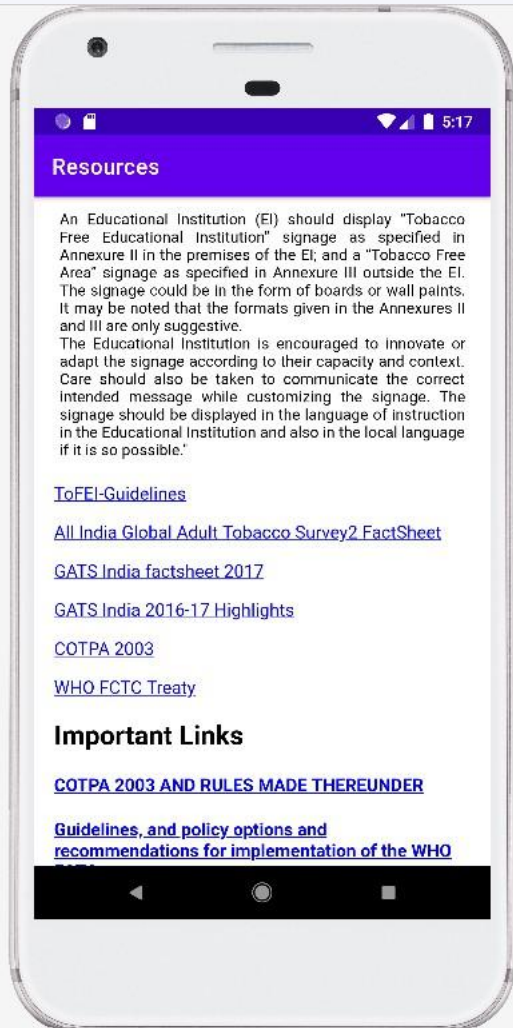


5. ToFEI compliance report for an educational institute



Report for ToFEI compliance

6. Resource Page



When user clicks on Resource Tab available on Home Page then user is redirected to Resource Page,

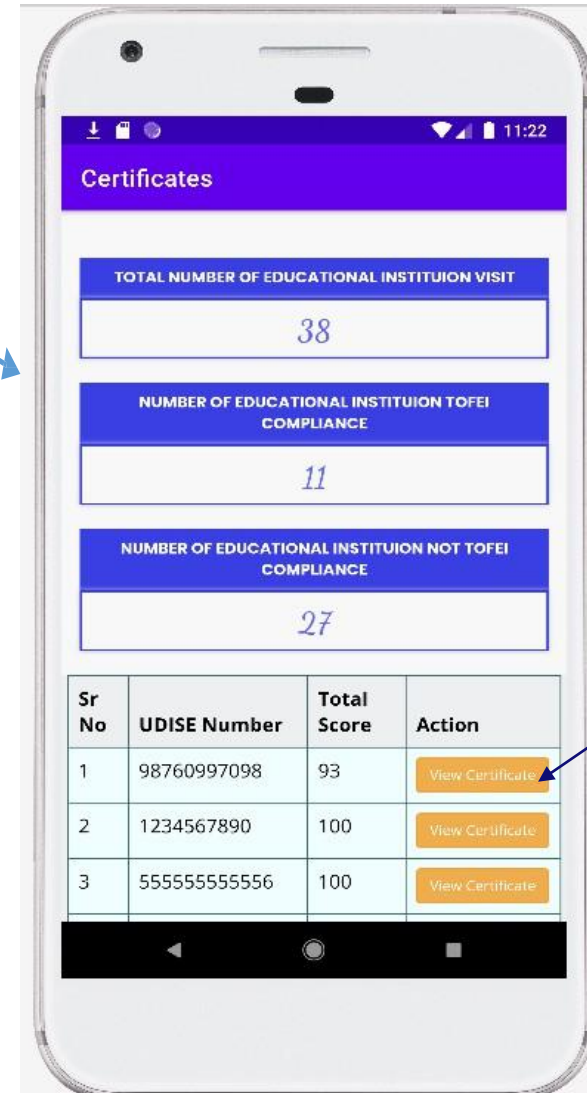
Resource Page : Contains the General Information about ToFEI Guidelines , COTPA 2003 Document, WHO FCTC Documents and other important link which may be useful to the User.

7. Certificate- Page

When Login user clicks on certificate Icon which is available on Home Page .

Then User is redirected to the **Certificate page**

-In **certificate page** user can view UDISE Number, Score and also view and Download certificate in PDF format upon clicking on view certificate button.



When user click on **View certificate** Button . PDF certificate is downloaded to the device .

7. Certificate- Sample

Auto Generated ToFEI
Compliance Certificate using
ToFEI application

UDISE NUMBER : 18310408506



CERTIFICATE

TOBACCO FREE EDUCATIONAL INSTITUTION

Date : 2025-01-03 14:29:34
MAJULI

This is to declare that **KARATIPAR HIGH SCHOOL , MAJULI, MAJULI, ASSAM** has completed all the criteria given under the Tobacco Free Educational Institution (ToFEI) Guidelines issued by the Ministry of Health and Family welfare, Government of India. All the indicators as mentioned under the guidelines are successfully completed by the institution on the date above mentioned.

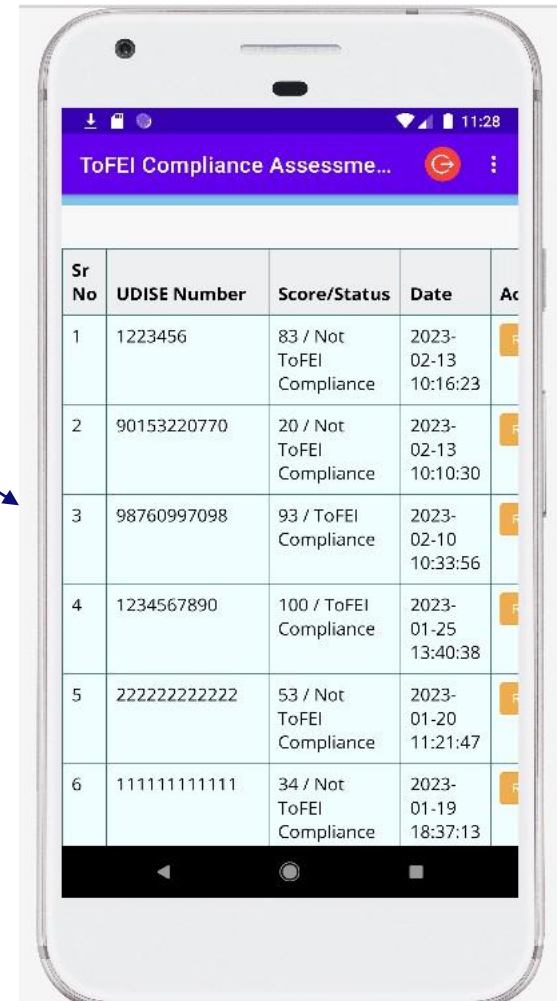
Note* : This Certificate Valid from 2025-01-03 to 2026-01-03

Note*: This is an electronically generated Certificate hence does not require any signature

8. Report- Page

When Login user clicks on Report Icon available on Home Page, User is redirected to the **Report page**

-In Report page user can view UDISE Number, Score/Status, Date and Action section.




Sr No	UDISE Number	Score/Status	Date	Ac
1	1223456	83 / Not ToFEI Compliance	2023-02-13 10:16:23	
2	90153220770	20 / Not ToFEI Compliance	2023-02-13 10:10:30	
3	98760997098	93 / ToFEI Compliance	2023-02-10 10:33:56	
4	1234567890	100 / ToFEI Compliance	2023-01-25 13:40:38	
5	22222222222	53 / Not ToFEI Compliance	2023-01-20 11:21:47	
6	11111111111	34 / Not ToFEI Compliance	2023-01-19 18:37:13	


When user click on **Report** Button, PDF Report is downloaded on the device.

ToFEI COMPLIANCE MONITORING SYSTEM

Click on Login Button for login

LOGIN PAGE

Enter Username 

Enter Password 

Remember me

LOG IN

Enter Username

Enter Password

© 2024 Vital Strategies India Services Private Limited .


ToFEI Compliance Management dashboard System Login Page for NTCC/STCC/State Education Department

ToFEI Monitoring Dashboard : State Level

ToFEI Monitoring Management System

MAIN NAVIGATION

- Introduction
- Dashboard
- ToFEI Compliance

Select Financial Year 

No Records		
1	0	1
Compliance	Not Compliance	Total

ANANTNAG		
158	83	241
Compliance	Not Compliance	Total

BANDIPORA		
122	61	183
Compliance	Not Compliance	Total

BARAMULLA		
351	136	487
Compliance	Not Compliance	Total

Budgam		
307	136	443
Compliance	Not Compliance	Total

GANDERBAL		
286	49	335
Compliance	Not Compliance	Total

JAMMU		
10	2	12
Compliance	Not Compliance	Total

KATHUA		
168	13	181
Compliance	Not Compliance	Total

KULGAM		
133	34	167
Compliance	Not Compliance	Total

kupwara		
483	123	606
Compliance	Not Compliance	Total

PULWAMA		
122	32	154
Compliance	Not Compliance	Total

SAMBA		
0	1	1
Compliance	Not Compliance	Total

Shopian		
18	3	21
Compliance	Not Compliance	Total

SRINAGA		
1	0	1
Compliance	Not Compliance	Total

SRINAGAR		
142	53	195
Compliance	Not Compliance	Total

ToFEI Monitoring Dashboard : District Level

ToFEI Monitoring Management System

Financial Year: 2024-25



- MAIN NAVIGATION
- Introduction
- Dashboard
- ToFEI Compliance

[COPY](#)
[CSV](#)
[EXCEL](#)
[PRINT](#)
[COLUMN VISIBILITY](#)

Search:

Sr No	District	Ward/Block/Tehsil	UDISE Number	Institution Name	C1a : Display of "Tobacco Free Area" Signage inside the premise of Educational Institute at all prominent place(s).	C1b : The name/designation/contact number are mentioned / updated in the signage.	C2a : Display of "Tobacco Free Education Institution" signage at entrance/ boundary wall of Educational Institute.	C2b: The name/designation/contact number are mentioned / updated in the signage.	C3: No evidence of use of tobacco products inside the premise i.e. cigarette/butts or discarded gutka/tobacco pouches, spitting spot
163	BANDIPORA	4 Bagtore Gurez	01160802701	Govt High School Kanzalwan Gurez	10 	10 	10 	10 	10
162	BANDIPORA	Naidkhai	01160900922	Govt Higher Secondary School Naidkhai	10 	10 	10 	10 	10
161	BANDIPORA	Bandipora	01160101702	Govt. BPS CB Payeen	10 	10 	10 	10 	10

Thank you

Shravan Kumar Upadhayay

IT and Software Officer , Vital Strategies

Shravan.kumar@vitalstrategies.org



Visit www.vitalstrategies.org